

## **JOB SPECIFICATION**

**GRADE:** Vehicle Tester

**DEPARTMENT:** Driver and Vehicle Licencing Department

**RESPONSIBLE TO:** Driving and Vehicle Examiner

**The main duties and responsibilities of the post are:**

- Vehicle Testing:
  - To examine all types of motor vehicles (including trailers and semi-trailers), in accordance with EU and any International Obligation, using the vehicle testing plant and equipment.
  - To examine all types of motor vehicles (including trailers and semi-trailers) in accordance with the conditions of the European Agreement concerning the Carriage of Dangerous Goods by Road (ADR).
  - To ensure that all vehicles presented for registrations are examined in accordance with the law.
  - To carry out the duties of Transport Inspector for the purposes of examining and issuing Certificate of Fitness or Authority in accordance with the provisions of the Transport Act.
  - To conduct roadside tests as set out within the relevant legislation.
  - To examine vehicles involved in traffic accidents, and subsequently give specialist evidence in court, when necessary.
  - To undertake the maintenance and assist in the calibration of all equipment used for vehicle testing.
  - To undertake any duties appropriate to their post that may come about as a result of any changes to EU or domestic legislation.
  - To check seals and validity of speed limiter plate.
  - To check seals and validity of tachograph plate.
  - To collect information and keep data on work carried out as required by Management.
  - To operate lanes 2 and 3 with a compliment of three Vehicle Testers only in exceptional circumstances.
- Other:
  - To carry out any other duties appropriate to the post as required by the Chief Examiner or the Senior Driver and Vehicle Examiner.

**PERSON SPECIFICATION – VEHICLE TESTER - DRIVER & VEHICLE LICENSING  
DEPARTMENT**

<b>CRITERIA</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Qualifications and Experience:</b>	<p>NVQ Level 3 in mechanical engineering or an equivalent or higher qualification acceptable to the Public Service Commission;</p> <p>or</p> <p>In absence of the abovementioned qualifications, must have at least six years' experience as a Motor Transport fitter from a recognised garage in Gibraltar.</p> <p>Must have at least five years driving experience preferably with different types of vehicles</p>	Experience in following policies and procedures.
<b>Knowledge:</b>	Be capable of writing clear and accurate reports.	Awareness of Statutory Laws appertaining to the Traffic and Transport Act and EEC Regulations.
<b>Key Skills and Behaviours:</b>	<p>Have good communication skills.</p> <p>Able to manage Customers.</p> <p>Able to respond to improvement and change.</p> <p>Carry out responsibilities in line with legislation and Departmental policies.</p> <p>Ability to make sound decisions and have sound judgement.</p> <p>Ability to work effectively, often under pressure.</p>	
<b>Other Requirements:</b>	Available to work and provide support, as required, after normal working hours.	